Greater Toledo Community Foundation

The Community Foundation is an inclusive, innovative organization where everyone is invited to collaborate for a sustainable future. Rooted in purpose, we're strengthening our community by leveraging the power of collective action and decades of trusted expertise. With a legacy of impact, we're boldly leading the way, creating lasting change in our region with fresh ideas, fearless energy and a forward-thinking mindset.

The Katherine R. Smith Funds for Youth of the Waterville Community Foundation

The Katherine R. Smith Funds for Youth of the Waterville Community Foundation requests proposals from nonprofit organizations in northwest Ohio whose programs **enhance the lives of young people under the age of 18.** Any organization with services benefitting youth residing in Lucas or Wood Counties are encouraged to apply, with preference given to those that serve residents of Waterville and the Anthony Wayne Local School District. **Projects and organizations that benefit children with developmental disabilities or abused children are a particular priority of these funds.**

Grant Guidelines

The Katherine R. Smith Funds for Youth seeks proposals for projects that can demonstrate impact over the course of a project period, and therefore will only consider requests that exceed $3,000. It is anticipated that approximately $50,000 will be available annually for distribution through this request for proposals.

Details:

- In addition to operating expenses for existing programs, applicants may seek support for expenditures associated with the establishment of new programs.
- Funds should not be depended upon as an annual source of support.
- Requests for funds to produce films, videos or television programs will be considered a lower priority.
- Applicant organizations must be located in or providing services for residents of Lucas or Wood County.

For more information, contact:
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Grant Application Process

The annual deadline for proposals is January 31 by 11:59pm. Proposals must be submitted through the Foundation's online application process. Completed grant applications are carefully reviewed by both the Waterville Community Foundation and Greater Toledo Community Foundation's professional staff and Boards of Trustees. Applicant organizations will be notified of the status of their request in March or April. Expenses incurred by an applicant organization prior to award notification cannot be covered by Foundation funds.

Contents of a Proposal

The proposal should be in narrative form and must **briefly** address the following information:

1. State the goals and objectives of the project. Identify the problems or needs that will be addressed. Identify the population that will benefit from this project or program.
2. Summarize the plans and timeframe for implementation of this project. Identify the individual(s) who will be responsible for overseeing the project or program and briefly describe their qualifications.
3. State the criteria and procedure that will be used to evaluate the success of the proposed program. Relate this evaluation to the stated goals and objectives.
4. Identify plans for securing ongoing operational support for this project once Foundation funds are expended. Include anticipated future financial needs of the program, potential sources of funding, etc.
5. Include all sources of income (both solicited and received) for the proposed project. Delineate line item expenses that clearly detail the total project cost and how proposed grant funds would be used.

Required attachments include:

- Board List - The names and affiliations of the organization's Board of Trustees.
- IRS Letter - A copy of the organization's tax exemption letter from the IRS.
- Background - Brief background and history of the organization, including when and how the organization was established, its mission or purpose, accomplishments to date and a listing of all current programs and services.
- Financial Statements
  - Option 1 – If the organization has had an audit prepared within 18 months of the application submission, please provide the full audit. An organization's IRS Form 990 will not be accepted in place of the required financial statements; or
  - Option 2 – If audited financial statements for this timeframe are not available, provide the unaudited income & expense statement (P&L) and balance sheet for the organization's most recent fiscal year-end. An organization's IRS Form 990 will not be accepted in place of the required financial statements. Only statements reporting information prepared within 18 months of the application submission will be accepted.
- Operating Budget - A board-approved operating budget for the current fiscal year of the organization.

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